

## Customer Information

### **Submitting an application to request a European licence to possess firearms (exchange, replacement) for natural persons and organisations (except for persons in possession of short firearms for the purpose of self-defence, furthermore private security organisations)**

#### **ÁNYK (General Form Completion Program) form included in the Information**

Case group: Civilian firearms administration

Identifier	Title of form
RI-0634	Kérelem európai lőfegyvertartási engedély kiadása (csere, pótlás) iránt természetes személyek és szervezetek számára (kivéve az önvédelmi célú rövid lőfegyvertartók, továbbá a személy- és vagyonvédelmi szervezetek) Application for a European licence to possess firearms (exchange, replacement) for natural persons and organisations (except for persons in possession of short firearms for self-defence, furthermore private security organisations)

**This information is effective as of 1 January, 2018.**

#### **Legislation relating to the procedure**

1. Act CL of 2016 on the general rules of administrative proceedings and services  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=199170.331240](http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240)
2. Act CCXXII of 2015 on the general rules of electronic administration and trust services  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=193173.338642](http://njt.hu/cgi_bin/njt_doc.cgi?docid=193173.338642)
3. Government decree of 253/2004 (VIII. 31.) on weapons and ammunition (hereinafter referred to as G.d.) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=86434.329877](http://njt.hu/cgi_bin/njt_doc.cgi?docid=86434.329877)
4. Government decree of 329/2007. (XII.13.) on the bodies of the Police and on the tasks and powers of the Police [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=112629.326988](http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988)
5. Decree of the Ministry of Justice and Law Enforcement 67/2007 (XII. 28.) on the establishment of the jurisdictions of the Police  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=110516.316679](http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679)

#### **Procedure**

The official card evidencing the European licence to possess firearms is valid for five years, and its validity can be prolonged, upon request, for an additional five years in each case if the conditions of granting the licence, upon their repeated inspection, have been complied with.

The European licence to possess firearms cannot be transferred, and the person possessing the licence must keep it with him/her during his/her possession of the firearms. .

## **Submitting the application**

The application to request a European licence to possess firearms (exchange, replacement) must be submitted to the relevant county police department of the place of residence of the applicant, in case of associations to the relevant police department of the activity of the organisation; in Budapest, the Budapest Police Headquarters.

## **Costs and expenses of the procedure**

The administrative service fee for the application shall be HUF 4,000 payable to the appropriation allocation bank account held by the relevant county police department in charge of the police department in the first instance; in Budapest, the Budapest Police Headquarters. The payment must be effected not later than on the business day following the receipt of the registration number issued by the relevant authority. In the description of the payment the reason for the payment (*európai lőfegyvertartási engedély kiadása (csere, pótlás) iránti kérelem* – application for requesting a licence to possess firearms (exchange, replacement)) together with the registration number of the case (registration number: 'RZSEIR' registration number indicated in the communication sent by the document management system of the Police to the applicant's Customer Gateway storage space) must be indicated.

Upon granting and issuing the European licence to possess firearms, for any and all further official entries in the licence an administrative service fee of HUF 3,000 shall be paid for each entry.

The bank account numbers are contained in Appendix 2 of D.

## **Attachments to be added to the application submitted in pdf files**

- the valid technical approvals of the weapons to be registered;
- in case of registration of firearms for hunting purposes into the European licence – a valid hunting licence;
- in case of out-of-country transport of sports shooters' firearms by their licensee, the certificate issued by the national association and a letter of invitation (issued by the inviting sports association);

As an additional attachment, 1 passport-type photo (identification card photo) must be attached, which must be submitted to the relevant authority either by mail or in person.

## **Processing the application**

If during processing the application it is established that the entitled applicant has submitted the complete application to the authority having appropriate jurisdiction, or the applicant has complied with the request for correction or amendment, furthermore there are no reasons set out in the Arms Act that may exclude granting the licence, the authority shall make a decision of granting a European licence to possess firearms (licence).

The European licence to possess firearms can be collected by the licence holder, as a natural person, in person, and in case of legal persons or organisations not having legal personality via their authorised trade representative from the licensing police authority during business hours.

For more information on business hours, please visit the official Internet homepage of the Police.