

## Customer Information

**Concerning notifications submitted by repairers, manufacturers or distributors** (regarding changes of data, suspension, termination of activity or resuming activity after suspension)

**inNOVA and ANYK (General Form Completion Program) form included in the Information**

Topic Group: Procedures concerning civilian firearms

Identifier	Title of form
RI-0642	Javító, gyártó, forgalmazó bejelentése (adatváltozásról, tevékenység felfüggesztéséről, beszüntetésről, felfüggesztést követő újrakezdésről)
	Notification by repairer, manufacturer or distributor (regarding changes of data, suspension or termination of an activity or on the resumption of an activity after suspension)

**This information is effective as of 07 August, 2019.**

### Legislation relating to the procedure

1. Act CL of 2016 on the general rules of administrative proceedings and services  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=199170.331240](http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240)
2. Act CCXXII of 2015 on the general rules of electronic administration and trust services (hereinafter referred to as “E-Adm. Act”)  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=193173.338642](http://njt.hu/cgi_bin/njt_doc.cgi?docid=193173.338642)
3. Government decree 253/2004. (VIII. 31.) on weapons and ammunition (hereinafter referred to as G.d.)  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=86434.329877](http://njt.hu/cgi_bin/njt_doc.cgi?docid=86434.329877)
4. Government decree 329/2007 (XII.13.) on the bodies of the Police and on the tasks and powers of the Police (hereinafter referred to as Gov. Dec.) (XII.13.)  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=112629.326988](http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988)
5. Decree of the Ministry of Justice and Law Enforcement 67/2007. (XII. 28.) on the establishment of the jurisdictions of the Police  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=110516.316679](http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679)

### Procedural order

#### Submitting an application

In the case of a repairer, the notification shall be submitted to the Police station whose jurisdiction covers the location where the activity is carried out; in the case of manufacturers

and distributors, it will be the Police Headquarters responsible for the activity. If in Budapest, this will be the Metropolitan Police Headquarters.

### **Costs and expenses of the procedure**

The procedure of administrative service is free of charge.

### **PDF extension files attached to the application**

- a statement of the law on the quantity of firearms, ammunition, ammunition items in storage, the manner in which the compulsory and legally validated records are closed, and its completion

At the request of the authority the applicant must present the original of the attached documents.

On suspending the activity, on terminating the activity, the authenticated registers and the issued firearm dealer licence (s) – card document – shall be submitted to the licensing authority. On resuming the activity after the suspension, the authenticated registers and licence (s) (card document) shall be received from the licensing authority.

### **Processing a request**

If the notification has been submitted in full to the competent authority for confirmation of changes or the applicant has complied with the authority's request for correction and the notification complies with the legal requirements, the authority shall issue a decision. The electronically authenticated decision shall be issued and sent by the Police to the requesting customer.

The opening hours of the customer reception can be found on the police official website.