

## Customer Information

### Licence application for associations for possession a firearm - for work, education, sports and film production (publishing, replacement, replacement)

#### inNOVA form included in the Information

Case group: Civilian firearms administration

Identifier	Title of form
RI-0617	szervezetek által benyújtható engedélykérelem lőfegyver tartásához – munkavégzési, oktatási, sport és filmgyártás célra (kiadás, csere, pótlás)
RI-0617	Licence application for associations for possession a firearm - for work, education, sports and film production (publishing, replacement, replacement)

This information is effective as of 30 June, 2020.

#### Legislation relating to the procedure:

1. Act CL of 2016 on the general rules of administrative proceedings and services  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=199170.331240](http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240)
2. Act XXIV of 2004 on firearms and ammunition; (hereinafter referred to as Arms Act)  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=83823.323256](http://njt.hu/cgi_bin/njt_doc.cgi?docid=83823.323256)
3. Act CCXXII of 2015 on the general rules for electronic administration and trust services  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=193173.338642](http://njt.hu/cgi_bin/njt_doc.cgi?docid=193173.338642)
4. Government decree 253/2004 (VIII. 31.) on weapons and ammunition (hereinafter referred to as G. d.) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=86434.329877](http://njt.hu/cgi_bin/njt_doc.cgi?docid=86434.329877)
5. Government decree 329/2007 (XII. 13.) on the bodies of the police and on the tasks and powers of the Police [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=112629.326988](http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988)
6. Decree of the Ministry of Interior 49/2004 (VIII. 31.) on shooting ranges, the storage of firearms and ammunition by the authorities and the theoretical and practical requirements of the possession of firearms [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=84517.328286](http://njt.hu/cgi_bin/njt_doc.cgi?docid=84517.328286)
7. Decree of the Ministry of Interior 50/2004 (VIII. 31.) on the administrative service fee for examinations on the knowledge of weapons, examinations on the distribution of weapons, the storage of firearms and ammunition by the authorities and authorising activities relating to weapons and ammunition (hereinafter referred to as D.) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=84536.328287](http://njt.hu/cgi_bin/njt_doc.cgi?docid=84536.328287)
8. Decree of the Ministry of Justice and Law Enforcement 67/2007 (XII. 28.) on the establishment of the jurisdictions of the Police [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=110516.316679](http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679)
9. Decree of the Ministry for National Economy 22/1991 (XI. 15.) on the medical requirements and examination for acquiring and possessing small arms, ammunition; and gas and alarm weapons [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=15256.338362](http://njt.hu/cgi_bin/njt_doc.cgi?docid=15256.338362)

## **Procedure**

### **Submitting the application**

Regarding a licence for possessing firearms, the application must be sent to the relevant police department of the place of activity of the association; in Budapest, the Budapest Police Headquarters.

### **Costs and expenses of the procedure**

- licensing the possession of firearms for associations: HUF 3,000 for each weapon
- licencing to possess prop firearms shall be HUF 13,000, additionally a fee of HUF 2,000 shall be payable for each firearm
- in case of associations, the necessary permits to employ personnel possessing firearms and ammunition, as well as the licences for employees, respectively: HUF 2,000 for each person;
- permits for storage of firearms, ammunition, ammunition component storage:  
HUF 15,000 for up to 25 firearms and/or up to 5000 pcs.of ammunition;  
HUF 35,000 for between 26 to 50 firearms and/or 10,000 pcs. of ammunition;  
HUF 45,000 for 50+ firearms and/or 10,000 pcs. of ammunition;  
ammunition component storage: HUF 35,000.

The exchange or replacement of licence (per card document) is HUF 4,000.

Payable (in advance or ex-prior) to the appropriation allocation bank account held by the relevant county police headquarters in charge of the police department initially involved; in Budapest, the Budapest Police Headquarters.

The administrative Service Fee can be paid by bank transfer or via the Electronic Payment and Settlement System (EFER) via online bank card payment (VPOS).

In the case bank transfer, the information field must contain the purpose of the payment e.g. „, Licence application for associations for possession a firearm - for work, education, sports and film production (publishing, replacement, replacement)” and the registration number returned after the automatic registration, which is a case number consisting of the following positions:

X X X X X - X X X /X X X/ X X X X. F. (e.g.: 29000-821/111/2019. F.)

**Account numbers:** Account numbers listed in table 1. of information contained on next link: [az űrlapbenyűjtáshoz kapcsolódó fizetési kötelezettségek teljesítéséhez](#)

### **Attachments to be added to the application submitted in pdf files**

- a certificate evidencing the applicant’s theoretical knowledge and practical skills required by rule of law to possess firearms;
- a certificate of the preliminary medical assessment (issued by the relevant occupational health authority);
- a sketch and security description of the firearms storage facility;

In a case of firearms for work:

- justification or document stating that the possession of the firearm is necessary for the applicant's activities or responsibilities;

In a case of firearms for shooting sport:

- a federal membership certificate issued by the National Sports Federation (for applicants of sport associations)
- a shooting range operating license for the type and caliber of the firearm to hold (for organization applicants)

In a case of firearms for education:

- a shooting range operating license for the type and caliber of the firearm to hold (for organization applicants)

In a case of pop firearms:

- a permission of an employee or member to engage in arms manufacturing activities.

### **Processing the application**

If during processing the application it is established that the entitled applicant has submitted the complete application to the authority having appropriate jurisdiction, and the conditions of granting the licence as required by the law have been met, or the applicant has complied with the request for correction or amendment, the authority shall make a decision of granting a licence to possess firearms (licence). The licence and the official card evidencing the licence (document/card) can be collected by the licence holder in person via their authorised trade representative from the licensing police authority during business hours.

In the event of exchange or replacement of the license, the new license may also be received personally by the licensee through its commercial agent. At the same time as the new license is received, the license to be replaced must be submitted to the authority.