

## Customer Information

### On how to submit a license application for the destruction of a pyrotechnic article

inNOVA and ÁNYK (General Completion Program) form included in the Information

Case group: Management of pyrotechnics-related activities

Identifier	Name of the Form
RI-0114	Engedélykérelem pirotechnikai termék megsemmisítéséhez
RI-0114	License application for pyrotechnic product destruction

The Information is effective as of 11 February, 2019

#### Relevant legislation

1. Act CL of 2016 on the general rules of administrative proceedings and services [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=199170.331240](http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240)
2. Act XXIV of 2004 on firearms and ammunition (hereinafter: Arms Act) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=83823.323256](http://njt.hu/cgi_bin/njt_doc.cgi?docid=83823.323256)
3. Government decree 173/2011. (VIII. 24.) on pyrotechnic activities for civilian use (hereinafter: Gov. Dec.) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=139780.339527](http://njt.hu/cgi_bin/njt_doc.cgi?docid=139780.339527)
4. Government decree 329/2007 on the organs of the police and on the responsibilities and powers of the organs of the police (hereinafter: Gov.D.) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=112629.326988](http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988)
5. Decree of the Minister of Justice and Law Enforcement 67/2007. (XII. 28.) on the Territorial Jurisdiction of the Organs of the Police [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=110516.316679](http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679)
6. Act CXXVIII of 2011 on disaster prevention and related amendments to certain laws. [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=139408.328166](http://njt.hu/cgi_bin/njt_doc.cgi?docid=139408.328166)
7. Act CXXVIII of 2011 on disaster prevention and related amendments to certain laws. Act 234/2011 on the Implementation of the Law. (XI. 10.) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=140039.330042](http://njt.hu/cgi_bin/njt_doc.cgi?docid=140039.330042)
8. Section 53/2012 on administrative service fees for procedures for the authorization of civilian pyrotechnic activities. (X. 26.) Minister of Interior decree [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=155408.230136](http://njt.hu/cgi_bin/njt_doc.cgi?docid=155408.230136)
9. Decree 16/2012 on the administrative service fee to be paid to each fire prevention authority, procedures and services for special procedures. (IV.3) Minister of Interior decree [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=147321.316512](http://njt.hu/cgi_bin/njt_doc.cgi?docid=147321.316512)

#### Submitting an application

An application for a license by an enterprise eligible to apply shall be submitted to the county (metropolitan) police headquarters relevant for the place of business.

Eligible enterprise to apply for an authorization:

Permission is granted to an enterprise (sole trader, limited company, business association) whose member, employee or at least one person involved personally in the performance or management of civilian pyrotechnical activity, or a person who under a civil law has a contract with the enterprise, for its benefit, shall be a pyrotechnician complying with the requirements of the *Rules of Civil Pyrotechnics*.

### **Procedural expenses**

1. To be paid to the Police: HUF 33,500  
Administrative fee for licensing procedure shall be paid in all cases.
2. To be paid to the Disaster Management Directorate: HUF 13,000  
Administrative Service Fee for the Special Administrative Procedure, shall be paid in each case when the applicant does not provide a preliminary authority resolution/written notice of exemption issued within 16 days and attached to the application.

Procedural expense 1. (To be paid to the Police)

HUF 33,500 (thirty-three thousand five hundred) Administrative service fee shall be paid to the appropriation allocation fund account of the county (capital) police headquarters relevant for the place of use.

Account numbers: 53/2012. (X. 26.) Minister of Interiors decree.

Referring the case number, the Administrative Service Fee can be paid by bank transfer or via the Electronic Payment and Settlement System (EFER) via online bank card payment (VPOS).

In the case bank transfer, the information field must contain the registration number returned after the automatic registration, which is a case number consisting of the following positions:

X X X X X - X X X /X X X/ X X X X. pr. (e.g.: 19000-140/111/2019. pr.)

Procedural cost 2 (to be paid to the Disaster Management Directorate):

HUF 13,000 (thirteen thousand) administrative service fee.

Shall be paid to the appropriation allocation fund account of the county (metropolitan) Disaster Management Directorate relevant for the place of use by pre-payment (by transfer or by cash deposit to the payment account).

1. Account numbers: 16/2012. (IV.3) Minister of Interior decree.
2. Reference field shall indicate the procedure name in accordance with Annex 1 of 16/2012. (IV.3) Minister of Interior decree
3. Payment of the fee shall be certified simultaneously with the submission of the application to conduct the procedure.

When submitting an application for authorization of use, there is no need to pay administrative service fees for the special procedure if the customer has a preliminary authority resolution, attaches it to the application and submits his application within 16 days of the release of the preliminary resolution.

## **Attachments to be added to the application**

1. Pyrotechnics facilities
  - a. floor plan
  - b. technical description
  - c. fire protection documentation
  - d. sketch of placement of safety equipment
2. Operational instructions regulating destruction activities
  - Operational instruction:
  - internal regulations
  - elaborated by an enterprise
  - containing operational instructions
  - which define the work processes to be performed
  - and determines the responsibilities of those in charge
3. Verification of the ownership or right of use of the area or facility where pyrotechnics related activities are involved
4. An attestation that the applicant has no tax, customs or social security debt or has been granted an instalment payment on it.

There is no need to enclose a certificate if the applicant is listed in the database of the 2003 XCII. Act no. 17, Section 32, of the Law on Public Debt.
5. Copy of a pyrotechnician certificate
6. Copy of a special fire prevention exam certificate
7. In case of advance payment of the administrative service fee to to the Police, proof of payment
8. Proof of payment of the administrative service fee to the Disaster Management Directorate.

There is no need to prove if the applicant has a preliminary resolution issued within 16 days and has attached it to his application.
9. Existence of an (applicable) authority resolution. The Precautionary Resolution of the Disaster Management Directorate, if available with the applicant intended to be used in the procedure.

(Other:

Authorization from Construction Board

When assessing the application, the licensing authority shall take into account the authorization of the Construction Board issued for installations involving pyrotechnic activities.

The license may be attached to the application by the client.)

## **Processing the application**

The police will find the designated authority if the conditions for initiating the particular procedure of special proceedings are in place. If, during the processing of the application, it is established that a qualified customer has submitted the application in full to the relevant authority or has fulfilled the request for a correction, and the conditions of the safe pyrotechnic activity in accordance with the regulations are met, the Police shall authorize the activity in a decision.

Institute	Account numbers
Budapest Police Headquarters	10023002-01451430-00000000
Baranya County Police Headquarters	10024003-01451485-00000000
Bács-Kiskun County Police Headquarters	10025004-01451492-00000000
Békés County Police Headquarters	10026005-01451502-00000000
Borsod-Abaúj-Zemplén County Police Headquarters	10027006-01451519-00000000
Csongrád County Police Headquarters	10028007-01451526-00000000
Fejér County Police Headquarters	10029008-01451533-00000000
Győr-Moson-Sopron County Police Headquarters	10033001-01451540-00000000
Hajdú-Bihar County Police Headquarters	10034002-01451557-00000000
Heves County Police Headquarters	10035003-01451564-00000000
Jász-Nagykun-Szolnok County Police Headquarters	10045002-01451612-00000000
Komárom-Esztergom County Police Headquarters	10036004-01451571-00000000
Nógrád County Police Headquarters	10037005-01451588-00000000
Pest County Police Headquarters	10023002-01451478-00000000
Somogy County Police Headquarters	10039007-01451595-00000000
Szabolcs-Szatmár-Bereg County Police Headquarters	10044001-01451605-00000000
Tolna County Police Headquarters	10046003-01451629-00000000
Vas County Police Headquarters	10047004-01451636-00000000
Veszprém County Police Headquarters	10048005-01451643-00000000
Zala County Police Headquarters	10049006-01451650-00000000